

INTERNSHIP INFORMATION

The office of Representative Tom DeLay offers an internship program giving students an opportunity to observe and participate in the workings of the United States House of Representatives. Interns are an essential part of the office and the internship offers opportunities to assist staff in the areas of legislative research, press, administrative support, and constituent service activities.

There are three sessions during the year:

Spring	January 22 – May 24
Summer	June 3 – August 23
Fall	September 4 – December 6

**Dates are subject to change*

Interns can expect to spend at least fifty percent of their time handling routine administrative duties and the other fifty percent of their time on more extensive activities. We encourage our interns to take advantage of opportunities to attend hearings, special seminars, and other events to make the most of their internship. Our goal is to offer the most rewarding experience possible, while fulfilling the existing needs of our office.

Interested applicants should call the Intern Coordinator at (202) 225-0197, or submit an internship application which you will find below to:

Intern Coordinator
c/o Office of the Majority Whip
H-107 The Capitol
Washington, DC 20515

Office of Congressman Tom DeLay
Application For Internship

SECTION I – Please complete the following:

NAME: _____

PRESENT ADDRESS: _____

PHONE: _____

PERMANENT ADDRESS: _____

EMAIL ADDRESS: _____

PHONE: _____

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

GRADUATION DATE: _____

STATE AFFILIATION: _____

MAJOR: _____ MINOR: _____

GPA: _____

Please circle the session you are applying for:

Summer Session

Fall Session

Spring Session

SECTION II – Please attach a resume and cover letter.

SECTION III - Please complete the following

List any extracurricular activities in which you have been involved in high school and/ or college.

List any honors or awards you have received.

SECTION IV - In approximately 250 words, please tell us about yourself by answering the following question:

“Why do you wish to serve as an intern for Representative Tom DeLay?”

SECTION V - Please include three letters of endorsement from someone who knows you well. At least one letter should be from an academic instructor.